

EXEMPLAR EDUCATION FAIR PROCESSING NOTICE

At Exemplar Education (Exemplar) we're committed to protecting and respecting your privacy. This document explains when and why we collect personal information, how we use it and the conditions under which we may disclose it to others. Such data will be held strictly in accordance with the provisions of the Data Protection Act 2018 and the European General Data Protection Regulation 2018.

How do we collect information from you?

We collect information from you only as a result of your enquiry, such as when you filled in an online or paper form to make an enquiry; or provided us with data, using either an online or paper form, or in writing via a letter, or over the telephone as part of purchasing a product from us, an enquiry or service call, or in a face-to-face discussion with a member of our staff.

What type of information is collected from you?

We collect information such as your name, e-mail address, postal address, telephone or mobile phone number and such additional information about your family as is needed for the provision of that programme, plus other information that may be required by the selected finance company, as required.

How is your information used?

To help us deliver the educational tuition services you purchased for the duration of your use of the Exemplar programme. This will include communicating with you about your children's performance and progress with their studies during this time. We also use the information to introduce you to a finance company to purchase the programme, if requested by you, and if so, for the processing of that finance application.

Like you, we don't like spam or having our details shared with 'other marketing organisations'. We never sell on, share, give away or otherwise pass personal data to any other organisation outside the Exemplar group of companies and those specific contracted third-parties who provide services on behalf of Exemplar. The only exception is where we are required to do so by the operation of the Law.

Your rights

As an individual, you have a right under the Data Protection Act 1998 to obtain information from us, including a description of the data that we hold on you.

Should you have any queries concerning this right, please contact dpo@exemplar-education.com or call 0800 1777 999 or write to us at: Exemplar Education, 58 High Street, Beckenham, Kent, BR3 1AY

Further information can also be found in our Privacy Notice at <https://www.exemplar-education.com/privacy-policy/>